



## ★ BSB40807 Certificate IV in Frontline Management ★

### Overview

The BSB40807 Certificate IV in Frontline Management program is for Managers, Supervisors, Team Leaders and those aspiring to management positions that wish to enhance their skills and knowledge and gain a nationally recognised management qualification. Flexibility in elective selection ensures the program is tailored to individual needs.

### Units of Study

The BSB40807 Certificate IV in Business comprises 10 units of study:

4 core units:

- BSBMGT401A Show leadership in the workplace
- BSBMGT402A Implement operational plan
- BSBOHS407A Monitor a safe workplace
- BSBWOR402A Promote team effectiveness

Plus, select 6 elective units:

- BSBCUS401A Coordinate implementation of customer service strategies
- BSBCUS402A Address customer needs
- BSBCUS403A Implement customer service standards
- BSBFIA402A Report on financial activity
- BSBADM409A Coordinate business resources
- BSBINM401A Implement workplace information system
- BSBINN301A Promote innovation in a team environment
- BSBCMM401A Make a presentation
- BSBMGT403A Implement continuous improvement
- BSBMGT404A Lead and facilitate off-site staff
- BSBMKG413A Promote products and services
- BSBPMG510A Manage projects
- BSBREL401A Establish networks
- BSBRES401A Analyse and present research information
- BSBRSK401A Identify risk and apply risk management processes
- BSBWOR401A Establish effective workplace relationships
- BSBWOR404A Develop work priorities
- BSBHRM402A Recruit, select and induct staff
- BSBADM405B Organise meetings

### Delivery

This program is available online offering candidates a flexible, practical and convenient solution to their learning and development needs. Students are guided and assisted through the program with continuous trainer access, progress monitoring and support meetings, either face to face or via telephone.

### Award

Following successful completion of the 10 units of competency, students will receive the BSB40807 Certificate IV in Frontline Management qualification. The issuing RTO is Performance Edge Systems Pty Ltd (RTO Number: 90068).

### Information and Bookings

Please phone Plum Results on 02 6495 2656 or email [admin@plumresults.com.au](mailto:admin@plumresults.com.au) to request more information, check current fee structure or to make a booking.